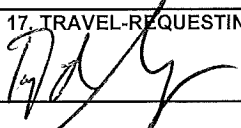
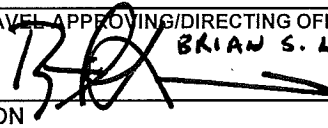


REQUEST AND AUTHORIZATION FOR TDY TRAVEL OF DOD PERSONNEL <i>(Reference: Joint Travel Regulations (JTR), Chapter 3) (Read Privacy Act Statement on back before completing form.)</i>										1. DATE OF REQUEST (YYYYMMDD)		
<b>REQUEST FOR OFFICIAL TRAVEL</b>												
2. NAME (Last, First, Middle Initial) See Attached Listing				3. SOCIAL SECURITY NUMBER See Attached				4. POSITION TITLE AND GRADE/RATING See Attached				
5. LOCATION OF PERMANENT DUTY STATION (PDS) Tyndall AFB						6. ORGANIZATIONAL ELEMENT All units/organizations			7. DUTY PHONE NUMBER (Include Area Code) See Attached			
8. TYPE OF AUTHORIZATION Routine			9. TDY PURPOSE (See JTR, Appendix H) Evacuation			10a. APPROX. NO. OF TDY DAYS (Including travel time) 180			b. PROCEED DATE (YYYYMMDD) 20181008			
11. ITINERARY <input type="checkbox"/> VARIATION AUTHORIZED  From: Tyndall AFB To: Designated Safehaven (Minimum 100 Miles and Maximum of 500 Miles) Return: Tyndall AFB												
12. TRANSPORTATION MODE												
a. COMMERCIAL				b. GOVERNMENT				c. LOCAL TRANSPORTATION				
RAIL	AIR	BUS	SHIP	AIR	VEHICLE	SHIP	CAR RENTAL	TAXI	OTHER	PRIVATELY OWNED CONVEYANCE (Check one) RATE PER MILE: .545		
<input checked="" type="checkbox"/> AS DETERMINED BY APPROPRIATE TRANSPORTATION OFFICER (Overseas Travel only)										<input type="checkbox"/> ADVANTAGEOUS TO THE GOVERNMENT MILEAGE REIMBURSEMENT AND PER DIEM IS LIMITED TO CONSTRUCTED COST OF COMMON CARRIER TRANSPORTATION AND PER DIEM AS DETERMINED AND TRAVEL TIME AS LIMITED PER JTR		
13. a. PER DIEM AUTHORIZED IN ACCORDANCE WITH JTR.						b. OTHER RATE OF PER DIEM (Specify)						
14. ESTIMATED COST										15. ADVANCE AUTHORIZED		
a. PER DIEM \$			b. TRAVEL \$			c. OTHER \$			d. TOTAL \$ 0.00			\$
16. REMARKS (Use this space for special requirements, leave, excess baggage, accommodations, registration fees, etc.)  The Tyndall AFB Commander orders all Military Members TDY, and Civilian/dependents to evacuate who are assigned to Tyndall AFB. Personnel must travel to a safe haven location located at a minimum of 100 miles and not to exceed a 500 mile radius of Tyndall AFB, out of the projected track, and Warning areas, as identified by the National Hurricane Center. - The evacuation is effective from 8 October 2018, 1630 CST until 48 hours after the all-clear has been announced. - Military (including in-status reservists) and civilian members (and their dependents) assigned to Tyndall AFB are qualifying evacuees and will be reimbursed for travel in accordance with the Joint Travel Regulation (JTR). Authorized reimbursement include: Transportation to and in-and-around safe Haven ( as required and in accordance with JTR). Per diem to/from safe haven, lodging, and M&IE. Household goods will be reimbursed through the traffic management office (TMO) as required, if any content in this order conflicts with the JTR. the JTR prevails. - Military and civilian members (and their dependents) who are absent from Tyndall AFB (e.g., on Leave or TDY) as of 8 October 2018, 1630 CST are authorized to remain at their leave or TDY location (if qualifies as safe haven) or proceed to another safe haven location, at the authority of the Tyndall AFB command. - Use of Government Travel Card is directed for authorized expenses. Members must save receipts and documentation of expenses. Travel advances will be authorized on a case-by-case (i.e., members without a GTC or GTC holding family member deployed). -Members staying with friends or family will not be reimbursed for lodging.												
17. TRAVEL-REQUESTING OFFICIAL (Title and signature)  <b>ANTHONY R. GEORGE, MAJOR, USAF COMMANDER</b>						18. TRAVEL APPROVING/DIRECTING OFFICIAL (Title and signature)  <b>BRIAN S. LAIDLAW, COLONEL, USAF COMMANDER</b>						
<b>AUTHORIZATION</b>												
19. ACCOUNTING CITATION DEPARTMENT OF THE AIR FORCE 325th Comptroller Squadron Tyndall AFB, FL 32403 TDN: FOR THE COMMANDER												
20. AUTHORIZING/ORDER-ISSUING OFFICIAL (Title and signature)						21. DATE ISSUED (YYYYMMDD) 20180908			22. TRAVEL AUTHORIZATION NUMBER t-001			

**PRIVACY ACT STATEMENT**

(5 U.S.C. 552a)

**AUTHORITY:** 5 U.S.C. §§5701, 5702, and E.O. 9397.

**PRINCIPAL PURPOSE(S):** Used for reviewing, approving, and accounting for official travel. SSN is used to maintain a numerical identification system for individual travelers.

**ROUTINE USE(S):** None.

**DISCLOSURE:** Voluntary; however, failure to provide the requested information may delay or preclude timely authorization of travel request.

**16. REMARKS** (Continued) (Use this space for special requirements, leave, excess baggage, accommodations, registration fees, etc.)

**ACTIVE DUTY MILITARY (ALL BRANCHES)**

05700034000000001919D 309 F78TY 309010 01 210.1101 01010000011Z 999900.999961 0207138F

2019 387700 10300000 05700034000000001919D # ESP: 4A

**DOD CIVILIAN EMPLOYEES AND DEPENDENTS OF CIVILIAN EMPLOYEES**

05700034000000001919D 309 F78TY 309010 01 210.1101 01010000011Z 999900.999961 0207138F

2019 387700 10300000 05700034000000001919D # ESP: 4A

**DEPENDMENTS OF AIR FORCE OFFICER MEMBERS**

USAF Active Duty Officer Dependent Travel: 5793500 329 5710.0D 525725

USAF Active Duty Officer Dependent Per Diem: 5793500 329 5710.0K 525725

**DEPENDMENTS OF AIR FORCE ENLISTED MEMBERS**

USAF Active Duty Enlisted Dependent Travel: 5793500 329 5810.0D 525725

USAF Active Duty Enlisted Dependent Per Diem: 5793500 329 5810.0K 525725

**ALL CONR-AFNORTH PERSONNEL AND DEPENDENTS**

DEAMS: 05700038400000001919D F41M6 20050Z 210.1101 01010000011G 999900.999961 0501305F 2019 387700 10300000

05700038400000001919D ESP: 4A

LEGACY: 5793840 589 41M6 20050Z 01 40924 51305F 387700 F87700 ESP: 4A

Amendment effective date: 31 October 2018

Block 11 is amended to read as: From: Tyndall AFB To: Safe Haven (Minimum 20 Miles and Maximum of any CONUS (48 contiguous states and District of Columbia) location Return: Tyndall AFB

**Block 16**

- Bullet 1 is amended to read as: The Tyndall AFB Commander orders all dependents of Military Members, dependents of Reserve Component (RC) members on active duty or full-time National Guard duty under 32 U.S.C. sec. 502(f) and meet eligibility criteria in JTR, par. 060201-B1a-e, Civilian Employees and dependents of Civilian Employees to evacuate. Eligible individuals are authorized travel and transportation allowances at the designated safe haven location currently a minimum of 20 miles from Tyndall AFB and includes CONUS, out of the projected track, and Warning areas, as identified by the National Hurricane Center. Military members and civilian employee/dependents may request an alternate safe haven location based on the current CONUS area, except for the required minimum distance of 20 miles from Tyndall. SAF/MRM Memo dated 17 Oct 2018 provides authority to relocate from the original safe haven location to an alternate safe haven location within CONUS with assumption that Tyndall AFB is the duty location. Submit the request to tyndall.finance.help@us.af.mil.

- Bullet 7 is amended to read as

**ACTIVE DUTY MILITARY (ALL BRANCHES)**

05700034000000001919D 309 F78TY 309010 01 210.1101 01010000011A 999900.999961 0207138F

2019 387700 10300000 05700034000000001919D # ESP: 4A

**DOD CIVILIAN EMPLOYEES AND DEPENDENTS OF CIVILIAN EMPLOYEES**

05700034000000001919D 309 F78TY 309010 01 210.1101 01010000011A 999900.999961 0207138F

2019 387700 10300000 05700034000000001919D # ESP: 4A

**ALL CONR-AFNORTH PERSONNEL AND DEPENDENTS**

DEAMS: 05700038400000001919D F41M6 20050Z 210.1101 01010000011G 999900.999961 0501305F 2019 387700 10300000

05700038400000001919D ESP: 4A

LEGACY: 5793840 589 41M6 20050Z 01 40924 51305F 667100 F67100 ESP: 4A

*David R Simmonds*  
*Simmonds, David R. SSgt, USAF*  
*Authorized Certifying Officer*